

*Redstone Arsenal Military and Civilians' Club*

*2017-2018 Merit Award  
Application Instructions*

**PLEASE NOTE: DUE TO THE NATURE OF OUR APPLICATION, IT IS SUGGESTED YOU OBTAIN ALL REQUIRED DOCUMENTATION PRIOR TO STARTING YOUR ONLINE APPLICATION AS THE APPLICATION WILL NOT ALLOW ONE TO SAVE AND REOPEN FOR FUTURE ENTRIES.**

*The purpose of the Redstone Arsenal Military and Civilians' Club Merit Award Program is to reflect the mission of the club, namely to promote education and social welfare. The program supports the educational aspirations of eligible U.S. Military and DoD Civilian family members of the Redstone Arsenal Community.*

**Eligibility:**

High School Senior (Graduating Class of 2018), **OR** College Student, **OR** Spouse of:

1. Active Duty, Retired or deceased Service Member, with "Active Duty" being defined as Active Duty regular service (Army, Navy, Air Force, Marines and Coast Guard) and/or Reserve or National Guard members actively assigned to a unit within 50 miles of Redstone Arsenal (proof of eligibility for Reserve or National Guard members is required with application).
2. DoD Civilian assigned to Redstone Arsenal.

Primary residence is within 50 mile radius of Redstone Arsenal.

Not in receipt of a full scholarship (pays tuition, room, board, books, lab fees, etc.)

Not a past recipient of a RSA MCC Merit Award in the same category as currently applying (high school senior, college student, or spouse)

**The following documentation should be gathered and saved in PDF, JPEG, DOC format to be uploaded to the application:**

A copy of a valid and current Military ID or Government issued ID for identification.

Eligibility Documentation

- **For Active Duty** - A memorandum from your sponsor's Commander (O6/COL or above) stating your sponsor is assigned to Redstone Arsenal.
- **For DoD civilians** - A valid and current copy of your sponsor's SF-50 without salary information.
- **For Retired Military** - A copy of sponsor's DD214.
- **For National Guard and Reserve Service Members** assigned to a local unit - provide a copy of orders confirming unit assignment.

Academic record information requirements:

- **high school senior** – official copy of high school transcript.
- **college student** - official copy of college transcript and a copy of the final high school transcript.

- **spouse** - official copy of transcript from current college, university, or vocational program attending - if starting a new program – proof of school application will suffice.

Essay – ( 250 word minimum – see category for applicable question) – Essay should be a word document that can be uploaded to the application.

**High School Seniors** – (choose Question A, B, or C for essay)

- A. What is one thing you know for a fact? Why are you certain?
- B. Tell us something significant that recently occurred in your community. Why does it matter to you?
- C. What do you consider to be the most single important societal problem? Why?

**College Students** – (choose Question D or E for essay)

- D. How has your family background affected the way you see the world?
- E. Discuss a special attribute or accomplishment that sets you apart.

**Spouse** – (choose Question F or G for essay)

- F. How do you believe you serve as a role model to your family and your community? Include your educational goals and your career aspirations.
- G. How has your spouse's military or civilian service positively impacted your own personal growth as a leader for your family and your community?

Additional information required for the application (will be typed directly to application – not uploaded)

**Work Experience** – Dates of employment, employer, hours per week, and position for each employment experience for the past four years. EXCEPTION: Spouse application will require 10 years work history.

**School and Community Activities** – Provide name of activity, # of years, offices/leadership positions held and awards for for the past 4 years. EXCEPTION: Spouse application will require 10 years of school and community activities.

**Academic Awards and Honors/AP courses** – provide a listing of academic awards, certificates, honors and AP courses. EXCEPTION: Spouse application may provide outside non academic awards i.e. volunteer of the year etc.

Questions regarding the 2017-2018 Merit Awards should be directed to Donna Bolander, Merit Awards Chairperson at [rsamccmeritawards@gmail.com](mailto:rsamccmeritawards@gmail.com).

**Deadline for application submission is January 31, 2018.**

To proceed to our online application please visit us on the web at [www.rsamcc.org/philanthropy/meritawards](http://www.rsamcc.org/philanthropy/meritawards).